



# SAINT LOUIS SCHOOL

## TEACHER REFERENCE REPORT

Name of Applicant: \_\_\_\_\_ Applicant for Grade: \_\_\_\_\_

TO THE PARENT/GUARDIAN:

Please complete the first line of the reverse side (Print or type, please). This report should be given to preferably the English, Math, or Science teacher during the latter part of the first semester.

Please provide the teacher with a plain stamped envelope (no return address) addressed to:

OFFICE OF ADMISSIONS  
SAINT LOUIS SCHOOL  
3142 Waiālae Avenue  
Honolulu, HI 96816-1579

TELEPHONE: (808) 739-4832  
FAX: (808) 739-4711

The teacher will mail the completed form directly to Saint Louis and the information will be held in strict confidence.

I hereby give my permission to release the information indicated on the TEACHER REFERENCE REPORT regarding my child, \_\_\_\_\_ for the purpose of admission to Saint Louis School.

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

TO THE TEACHER:

This student is an applicant for admission to Saint Louis School. We regard your professional evaluation of this child as a part of the criteria used in considering his application. Please complete the TEACHER REPORT on the other side. The parent/guardian is aware that any information you supply will be held in strict confidence. Please return this form directly to Saint Louis School. After the evaluation process, these references will be destroyed.

Thank you for your assistance.

Director of Admissions

## HAWAII ASSOCIATION OF INDEPENDENT SCHOOLS TEACHER REFERENCE REPORT

NAME \_\_\_\_\_ Applicant for Grade \_\_\_\_\_  
Last First Middle

Class Level: Accelerated \_\_\_\_\_ High \_\_\_\_\_ Average \_\_\_\_\_ Low \_\_\_\_\_ Heterogeneous \_\_\_\_\_

Subject and/or Grade \_\_\_\_\_

Please check (✓) appropriate ratings. N/A (not applicable) may be used in areas where there is insufficient data.

### ACADEMIC QUALITIES

Motivation (effort; drive)	•	•	
	occasional	moderate	maximum
Ability to work alone	•	•	
	needs help frequently	needs help occasionally	frequently works well
Homestudy habits	•	•	
	never completes assignments	completes assignments	does more than expected
Participation in discussion	•	•	
	contributes when called on	volunteers occasionally	joins in readily
Ability to express ideas orally	•	•	
	has some difficulty	good	exceptionally good
Use of time	•	•	
	occasionally well	usually well	often effectively
Organization of work	•	•	
	fair	average	excellent
Follows directions	•	•	
	needs much explanations	needs occasional help	responds quickly

### PERSONAL QUALITIES

Leadership potential	•	•	
	a follower	occasionally seeks opportunities	natural leader
Classroom conduct	•	•	
	occasional misconduct	usually good behavior	good conduct
Cooperates with adults	•	•	
	sometimes	usually	nearly always
Personal/social adjustment	•	•	
	relates poorly with others	fluctuating relationships with peers; generally happy person	healthy self-image healthy peer relationship
Ability to work in a group	•	•	
	sometimes able to cope	usually effective	frequently works well
Consideration of others	•	•	
	occasionally considerate	usually	very thoughtful
Takes initiative	•	•	
	sometimes	occasionally	frequently
Fulfills responsibilities	•	•	
	sometimes	usually	nearly always
Uses suggestions or corrections	•	•	
	sometimes	usually	frequently

Observations which may help us to know this youngster are especially appreciated.

\_\_\_\_\_

Evaluator's Signature \_\_\_\_\_ Print or Type Name \_\_\_\_\_

School \_\_\_\_\_ Date \_\_\_\_\_