



SAINT LOUIS SCHOOL

A Catholic Marianist School for Young Men, Since 1846

One-to-One Computing Program Privileges and Responsibilities

This document constitutes an understanding and an agreement between you and Saint Louis School regarding the use of your laptop computer within the One-to-One Computing Program. For the privilege of using your computer and accessories, you promise to accept responsibility for the proper care, safeguarding and use of your equipment. In addition, you agree to use your laptop, Saint Louis School's computer facilities and networks in accordance with the Acceptable Use Policy (AUP) that is part of this document. Careless or potentially damaging use of electronic devices including computers or inappropriate use of the Saint Louis School's Network, the Internet or email could result in access privileges being revoked, school disciplinary action leading to expulsion, and/or appropriate legal action.

Acceptable Use Policy

Terms and Conditions for Use of Saint Louis School's School Computing Facilities

All users of computing facilities and the Internet at school are required to read, understand and adhere to Saint Louis School's Acceptable Use Policy (AUP). The use of school computing facilities and the Internet is a privilege, not a right, and inappropriate use of these resources will result in a loss of a student's privileges and may result in disciplinary action.

Note: This is an abridged version of the Saint Louis School's AUP. The original document is available in the Saint Louis School Handbook.

Acceptable Uses

Saint Louis School's computing resources are provided first and foremost for educational purposes consistent with Saint Louis curriculum. You and your parents must understand that ultimately it is your responsibility to use Saint Louis School's technology resources according to these guidelines. Teachers will be the primary facilitator that determines appropriate use of technology in the classrooms.

Unacceptable Uses

1. You may not use school computers for commercial purposes. This means you may not use them to offer, provide, or purchase products or services.
2. You may not use technology (e.g. electronic devices or social media) to threaten or intimidate others; to misrepresent yourself or others or to cause harm to the system or to others.
3. You may not print or download any copyrighted materials such as music, motion pictures, magazines, newspapers and other publications unless properly cited according to copyright "fair use" guidelines.
4. You may not email or post any material in violation of any U.S. or state regulation. This includes copyrighted material and threatening or obscene material.

Etiquette and Personal Safety

1. Be polite and use appropriate language in all communications.
2. Do not reveal personal contact information about yourself or other people. Personal contact information includes your first and last name, address, telephone, school or work address, etc.
3. Do not agree to meet with someone you have met online without your parent's approval.
4. Do not visit "adult" web sites. If you end up at an inappropriate web site by accident, immediately click the "Home" button to exit the site, and then tell a teacher or parents what has happened.
5. Your electronic mail (email) or online activity is not guaranteed to be private. Messages relating to or in support of inappropriate or illegal activities will be reported to your teacher or School administrator.
6. Respect copyright laws and "fair use" guidelines, and honor all age requirements.
7. Never share your password with another person and do not use another person's password to log in.

Disclaimer: The Administration reserves the right to amend, suspend or add any new rule or guidelines to the aforementioned AUP policies.

Agreement to the Terms and Conditions for use of Saint Louis School Computing Facilities, Networks and Telecommunications

I understand and will abide by the terms and conditions for the use of Saint Louis School's School computing facilities, networks, telecommunication links, and Internet access. I further understand that any violation of these regulations is unethical and may constitute a criminal offense. Should I commit any violation, my access privileges will be revoked, school disciplinary action or appropriate legal action will be taken. All guidelines in effect for School-owned electronic devices will be enforced on personally owned electronic devices while used on campus in accordance with the AUP.